



THE STATE TRADING CORPORATION OF INDIA LIMITED
(A Government of India Undertaking)
AHMEDABAD REPRESENTATIVE OFFICE
www.stclimited.co.in
Flat no 702, Haridarshan Apartment, Near Parimal
Underpass, Paldi, Ahmedabad -380007

Two Bid E-Tender for appointment of Surveyor is invited for supervision of delivery of PET Scrap Bottle stored at Survey No.-445, Village- Bhimasar, Taluka- Anjar - 370240 Dist – Kutch, Gujarat.

REF.NO. : STC/AHMD/PET Bottle Scrap/Surveyor -02/2024-25 dated 14.02.2024

Bid issue and filing site : www.eprocure.gov.in/eprocure/app
Issue Date : **14.02.2024**
Closing Time/Date : **10:00** hours (IST) on **07.03.2024**
Opening Time/Date : **11:00** hours (IST) on **07.03.2024**
(Opening of Technical Bid documents)
Opening Time/Date (Price Bid) : **Shall be notified at later stage**

(Commercial/Price Bid shall be opened for only those who qualify in Technical Evaluation.

The State Trading Corporation of India Limited is a Government of India Enterprise under the administrative control of Ministry of Commerce & Industry, Government of India. STC has been dealing in import and export of diverse range of items through its network of offices located in major cities and ports all over India.

STC intends to appoint surveyor for supervision of delivery of PET bottle Scrap stored at Survey No.-445, Village- Bhimasar, Taluka- Anjar - 370240 Dist – Kutch, Gujarat.

Terms and Conditions

1. Scope of Work:

- 1.1. Monitoring of loading of Cargo (PET Bottle Scrap) at the site at Survey No.-445, Village- Bhimasar, Taluka- Anjar - 370240 Dist – Kutch, Gujarat.
- 1.2. Monitoring of the movement of the trucks from the site at nearby weighbridge. One person must remain with trucks all the time during the movement of the trucks.
- 1.3. Weighment of the trucks shall be done at nearby **Government /State Government approved** weighbridge.
- 1.4. Certification of the quantity delivered (truck wise duly supported by the weighment slip).

The details referred above are indicative only and the surveyor is required to undertake all necessary steps to complete the job as expected out of a Professional surveyor.

2. Qualification:

- 2.1. Surveyor should have a minimum past experience of 3 years for handling bulk dry cargo. (Documentary proof like work order, invoices to that extent must be enclosed as part of technical bid. (as per annexure-B)
- 2.2. Surveyor should have sufficient manpower to be deployed for the operations as mentioned above in scope of work.
- 2.3. Surveyor should not have been blacklisted/ banned for participation in any Empanelment/Tender intended by Government or by any Government Undertaking in India for any such work. The applicant shall have to submit an undertaking on non-judicial stamp paper of INR 100 to this effect at the time of application, as per Annexure –B.

1. Instructions for filling the E-Bid

- i) Bids are invited via e-bid process for for appointment of Surveyor is invited for supervision of delivery of PET Scrap Bottle stored at Survey No.-445, Village- Bhimasar, Taluka- Anjar - 370240 Dist – Kutch, Gujarat..
- ii) Bids have to be uploaded online only via <https://eprocure.gov.in/eprocure/app> (the e-procurement portal of NIC) and STC's website. No bids shall be accepted in hard copy or any other form.
- iii) For submission of e bids, bidders are required to get themselves registered with

NIC's central Public Procurement (CPP) portal (<https://eprocure.gov.in/eprocure>) using class-II/Class –III digital signature certificate. All the details mentioned during registration / enrolment process should be correct and true. Bidders have to abide by all the terms and conditions mentioned during registration process.

- iv) The details of financial instrument (EMD) (exemption certificate from MSME) need to be uploaded during the e-bid submission and it should tally with the amount received as requirement, otherwise, the bid is liable to get rejected.
- v) Bidders are advised in their own interest to upload the online bids well before the bid document submission Closing date and time (as per server system clock of CPP). STC shall not be responsible for any delay or the difficulties encountered by the bidder during submission of bids at the eleventh hour on account of any technical or other issues.
- vi) For any queries relating to the process of online bid submission or queries relating to Procurement Portal (<https://eprocure.gov.in>), the bidders may contact CPP Portal Helpdesk on Tel No's 0120-4001-002, 4001-005, 6277-787 and email ID support-eproc@nic.in.
- vii) Bidders may regularly visit CPPP website (<https://eprocure.gov.in/eprocure/app>) or STC website for any information / clarification / addendum / corrigendum etc. related to this bid, processing of bids received, award of job, pre bid meet decisions etc. STC shall not be liable to send any information individually or publish a public notice for any further information regarding this bid in newspapers.
- viii) Portal for Online Submission is <https://eprocure.gov.in/eprocure/app>.
- ix) STC may ask the bidders to submit any or all the documents in original or any additional information as part of their online bid anytime during the bid process.
- x) If there is a discrepancy between words and figures, the amount in words shall prevail. However, where the amount expressed in words does not represent arithmetically correct total, the amount in figures shall prevail.
- xi) Bidder has to satisfy STC for ensuring sufficiency of documents necessary for Tender evaluation at his cost if so desired by STC
- xii) The bid document available on e- procurement portal shall be taken as final. STC reserves its right to ask for more document as "Clarification/supporting" only for verification of the uploaded documents. Decision of STC will be final and binding in this regard.

2. Submission of Bid: Bids are to be uploaded on www.eprocure.gov.in/eprocure/app as per two parts bid process

Part – I (Technical Bid).- Annexure-A - Company profile and Annexure B – Undertaking regarding not blacklisted and

Part – II (Commercial/Price Bid) Refer: Annexure-C to be filled as per BOQ

Documents to be signed by authorized representative of Company.

3. Bid Security/EMD:

3.1. Applicants shall submit Bid security money/ EMD of Rs.5,000/- (five thousand only) . EMD to be deposited in company's account as per detail given below:

Name of the Account Holder : The State Trading Corporation of India Ltd.

Name of the Bank : State Bank of India

Branch : Overseas Branch New Delhi

Account Number : 40302127653

IFSC Code : SBIN0004803

3.2. Bids received without EMD/ Bid Security money shall be rejected.

3.3. No Interest will be paid on EMD/ Bid Security money.

3.4. This EMD/ Bid Security money to the unsuccessful bidder shall be returned within 30 days of opening of price bid.

3.5. The EMD of the successful bidder shall be returned after the completion of the work along with payment of their bills/ professional fee.

4. STC shall award the contract to the successful bidder with lowest quote (L1) only.

5. Validity of Offers: Offers to be kept valid till **17:00** hours (IST) of **17.04.2024** for acceptance failing which they may be liable for rejection.

6. Term of Appointment: Appointment would be on one time basis only and for the specific quantity to be delivered. Award of this tender does not implies empanelment with STC.

7. Payment: Payment for supervising the delivery of PET Scrap Bottle will be made by STC after presentation of requisite documents viz. Invoices in triplicate duly supported with the receipt of the delivery taken by the buyer and weighbridge slip certifying the weight of the cargo delivered.

8. General/Other Terms and Conditions:

a. All tender documents will become the property of STC upon submission.

b. Technical bid and commercial/price bid must be uploaded separately by the applicant on www.eprocure.gov.in/eprocure/app

c. If technical bid is rejected, then commercial/price bid will not be considered.

d. Incomplete applications are liable to be rejected.

e. STC does not commit for any assured business and it shall be at STC's discretion to award full/part of tender to the bidder.

f. TDS or any other applicable taxes shall be deducted as per statutory requirement.

STC reserves the right to:

- Issue written amendments to this tender, including varying the specified requirements;

- Suspend or cancel this appointment process, in whole or in part, at any stage prior to completion of contract negotiations, without incurring any liability;
- Accept or decline any or all responses;
- Not to give any reason for any rejection of any respondent or response, or for any suspension or cancellation of this appointment process;
- Alter any date or time in the process;

9. Indemnity:

- 9.1.** In case of any breach of terms and conditions or for any misconduct the Company shall indemnify STC of all legal/other obligations of its professionals/employees involved for performance of service under this tender.
- 9.2.** STC shall also stand absolved of any liability on account of fraud or breach of trust caused by the applicant or its employees engaged for the performance of services and also for any damages or compensation due to any dispute between the Company and its employees.
- 9.3.** STC shall also be indemnified from any act or any factual concealment causing thereby damages or any legal proceedings against STC by successful bidder and its agents or representative or any statutory authority under this E-Tender.
- 9.4.** The Company also undertakes to keep STC harmless and indemnified from any loss or costs resultant from any decree obtained against the agency having tendency to be enforced against the STC. Also the STC shall be indemnified, from any consequential action taken by STC in order to protect its interest or in order to defend any suit or legal action for itself or for and on behalf of agency to the extent of cost/legal expenses/interest imposed upon.

10. Arbitration:

Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration through the Indian Council of Arbitration, New Delhi, India in accordance with the Arbitration and Conciliation Act 1996 and the award made in pursuance thereof shall be binding on the parties. The venue of arbitration will be at New Delhi.

11. Law and Jurisdiction: This tender will be governed by the laws and procedures established by the Govt. of India, within the framework of applicable legislation and enactment made from time to time. All the legal disputes between parties shall be adjudicated/resolved or be filed before the courts/tribunals/forums situated in Ahmedabad which shall have the exclusive jurisdiction, to such disputes.

12. Confidentiality: The terms and conditions of this tender and all information provided by a party to another under or in relation to the affairs of the party providing such information or any of its employee/affiliates shall be confidential information. Confidential information shall not include information: (i) which is publically available at the time of its disclosure or provision of the party first providing it; (ii) which is or

becomes part of the public domain through no fault of the party receiving such information; (iii) which is lawfully received from a third party without any breach of a confidentiality relationship with the party disclosing such information; and (iv) which was already known by the party receiving such information (as can be demonstrated by the recipient party's written records or other reasonable evidence).

All the information which is treated as confidential shall be treated in accordance with the laws of India including Right to Information Act 2005.

13. Sub- Contracting: "No sub-contracting by the applicants shall be accepted. Any subcontracting shall be treated as breach of terms and condition of this tender/appointment letter, and on the consequences the bid security deposit, shall be forfeited in addition to right of termination of the contractual relations with such applicants at their cost and risk and at the sole discretion of STC."

For any clarification please contact: Sh. Abhishek Bansiwala, Manager, Mob-9540835333

Place: New Delhi

Date: 14.02.2024

ANNEXURE – A

PART – I (TECHNICAL BID)

REF. NO. : STC/AHMD/PET Bottle Scrap/Surveyor -02/2024-25 dated 14.02.2024

1. Name of Applicant : _____
Address : _____
: _____
: _____

Contact Person Name _____
Telephone No : _____ Fax No. _____
E-mail ID : _____

2. Details of corporate clients/ Documentary proof of transaction in similar commodity (*please enclose certified report/invoices*):

3. Validity of offer up to _____ hours IST of _____ : Y/N
4. Copy of GSTN and PAN card : Y/N
5. Undertaking on not being blacklisted/ banned by Government or by any Government Undertaking in India for Physical Verification, valuation or for any other work as per Annexure-C enclosed : Y/N
6. Acceptance to the terms and conditions of STC's Tender (each page duly signed and stamped) enclosed (if No please specify) : Y/N

7. MSME registration details and proof (*please enclose valid certificate*) _____

8. Payment details of EMD _____
(Offers with deviations are liable to be rejected at sole discretion of STC)

We have carefully gone through all the terms and conditions of this document and hereby agree to abide by the same without any condition/deviation.

Name & Signature of the Applicant
With Seal of Designation

Place:
Date:

ANNEXURE-B

REF. NO. : STC/AHMD/PET Bottle Scrap/Surveyor -02/2024-25 dated 14.02.2024

UNDERTAKING BY THE BIDDER

This is to certify that we M/s..... under submission of this offer, confirm that:

1. We have not made any misleading or false representation in the forms, statements and attachments in proof of the bid evaluation criteria.
2. We do not have records of poor performance such as abandoning the work, not properly completing the contract, work incompleteness, fail to comply statutory compliance related to any contract, inordinate delays in completion, litigation history with STC or financial failure etc.
3. Our business has never been banned/ Black listed by any Central/State Govt. Department/Public Sector Undertaking or Enterprises of Central/State Govt. during last 3 (three) years preceding the date of bid submission.
4. We have submitted all the supporting documents and furnished the relevant details as per the prescribed format.
5. The information and documents submitted with the bid by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
6. We have not submitted any fraudulent document/information either in present or past bids failing which STC reserves the right to disqualify us or any action as deemed fit such as forfeiture of EMD and/or debarring of business for 2 years.
7. The bid submitted by us is in conformity with the terms & conditions of Notice Inviting Tender and there is no deviation from the NIT.
8. Statutory Norms/Guidelines issued on the subjected work will be followed.

Signature

Name

Seal & Stamp of the Bidder /Authorized Signatory

ANNEXURE –C

PART – II (Price/Commercial Bid)

REF. NO. STC/AHMD/PET Bottle Scrap/Surveyor -02/2024-25 dated 14.02.2024

Instruction for Electronic Submission of Price Bid/ BOQ:

1. Procedure for filling of Financial Bid Online :

a. BOQ (Financial/ Price Bid) uploaded by STC to be used only for submission of price.

b. The BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the relevant field only.

c. At the time of uploading of BOQ, the file name for uploading the BOQ (Financial/ Price Bid) should remain the same as it was downloaded from the CPP Portal.

2. No other format of price submission shall be accepted..

3. Leaving an unfilled entry in the price bid against any term shall mean as Zero cost and bid shall be evaluated accordingly.

End of Document